

SETTLERS RETIREMENT VILLAGES

APPLICATION:

GARDEN LANDSCAPING PAVING CHANGES

(This application is to be used if you wish to create a garden on the Common Property surrounding your Unit)

NAME OF OWNER:

UNIT NO: VILLAGE:

DATE OF APPLICATION: TELEPHONE:

E MAIL:

General Terms and Conditions applicable to all applications.

1. Application for any change to the Section is to be made in writing.
2. The Trustees reserve the right to decline any application.
3. No work may commence before an application has been approved in writing.
4. The application must include a site plan of the unit clearly showing the proposed positioning of the installation/change in relation to the unit, road and neighbouring units.
5. A written quotation for the work must accompany the application.
6. The installer must be a reputable company with staff qualified to do the work.
7. Specifications for the installation/change must be included in the submission and must conform to the laid down requirements in the Village. If possible and relevant, a colour brochure from the supplier and/or photographs must be included with the specification.
8. The applicant understands that if the completed installation/change does not conform to the specifications approved in this application, the Trustees can issue an instruction to make it compliant, or for the removal of the structure and reinstatement of the unit to its original state at the owners cost.
9. Even if the installation/change will be installed on common property, the applicant undertakes to continue to maintain the installation/change at their own cost and the Trustees reserve the right to take any action that may be necessary if this is not done.
10. Any damage to the existing structure or common property caused by the installation, or attributable at a later stage to the existence of the installation, must be immediately repaired by the owner, at their cost.
11. Insurance of the installation is the responsibility of the owner and the premiums arising therefrom will be for the owner's account.
12. The conditions and obligations of this application must be accepted in writing by any future purchaser of the Section before the Clearance Certificate is issued by the Trustees.

Specific Terms and Conditions applicable to this application

Garden Landscaping

1. Application for garden landscaping is to be made in writing and the application must include a sketch of the garden and proposed positioning of plants.
2. Majority of plants must be Indigenous and specified on your sketch.
3. Proposed trellis work also needs to be detailed and plotted on the sketch.
4. Garden Sheds are not allowed.
5. Landscaping cannot commence until the application has been approved.
6. Should Residents have soil, grass or rocks that need to be removed first phone Reception to see if we can use any of it. The responsibility of removing what we don't use is still for the owner to remove.

Paving Changes

1. The Applications will be evaluated based on the aesthetic appearance and safety aspect.
2. All pavers that are removed belong to the Body Corporate and must be delivered to the service area.
3. Contact the garden committee regarding grass removed from the area to be paved.
4. Colour to match existing paving.

Applicant's Signature: _____

Date: _____

Note: Please ensure that all attachments listed on Page 3 are provided.

Attachments required:

1. Plan of unit with proposed garden area and/or paving area, showing positioning of plants, also showing roadway and neighbouring units.
2. Neighbour(s) approval.

APPROVED	DECLINED
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Chairman

Date.....

Trustee

Date.....

Comments:

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Checklist

- | | |
|---|--------------------------|
| 1. Pre-approval inspection | <input type="checkbox"/> |
| 2. Signed Application | <input type="checkbox"/> |
| 3. Plan of unit with proposed positioning | <input type="checkbox"/> |
| 4. Installer qualifications | <input type="checkbox"/> |
| 5. Neighbour Approval | <input type="checkbox"/> |

Inspection

Installation satisfactory

Inspected by:

Date: